

Welcome to Seterbråten Activity School!

Here is information about Seterbråten Aktivitetsskole, for those of you who are completely new and for those of you who have had children with us before. All information about applying for a place, changing the type of place or changing your information can be found at <https://www.oslo.kommune.no/skole-og-utdanning/aktivitetsskolen-aks/>. Here are also the relevant application portals, which must be logged in with bankID or code tag.

The Activity School (AKS) is open from 07:30 to 08:30 (morning opening) and from 12:45 to 16:45 (after school hours). We are also open during the school holidays, except for July and Red Days, Christmas Eve and New Year's Eve. We have two **planning days** each school year, when AKS is closed. **This year it is 14th and 15th August.**

AKS is operated according to the **Framework Plan for After-School Education and local guidelines for Oslo**. You can read it here:

<https://www.oslo.kommune.no/getfile.php/13484454-1709805419/Tjenester%20og%20tilbud/Skole%20og%20Utdanning/Aktivitetsskolen/Rammeplan%20for%20Aktivitetsskolen%20i%20Oslo%202018.pdf>.

Our offer will give the children a good and rich free time, with an emphasis on play and learning. We offer activities that follow the overall part of the school's curriculum LK20, within the theme areas Nature, environment and sustainable development, Art, culture and creativity, Physical activity and Food and health. Children's participation is important to us, and we take the children along for advice when we plan activities.

We are divided into four bases. Base 1 is for the first graders, with Leny Slaninova as base manager. Base 2 and 3 are for 2nd and 3rd grade, with Valeria Ferrando as base manager. Base 4 is for 4th grade with Meli Kjamlihi as base manager. Our city-wide special department Bukkene Bruse also has AKS, with Marthe Fjellstad as base manager.

In AKS there are two types of place: **part-time place** with free core time and **full-time place** with free core time. The price for a full-time place is now NOK 1200 a month and gives you the opportunity to stay with us throughout our opening hours. A part-time place is free, but only gives the opportunity to be at AKS after school, until 15:30. **During holidays, children with a part-time place can stay with us 2 days per week, determined by the school, from 09:00 to 15:00, on sandwiched days when we are open all day you can use AKS for half a day.** Regular opening hours are 07:30 to 16:30 during holidays.

The holiday club from 1st August until the start of school is open every day for school-starters, regardless of whether they have a part-time or full-time place. It is important that you register your children for the holiday club and other holidays.

**It is possible to apply for a change of place from full-time to part-time twice a year,** from 1st January with a deadline of 30th November and from 1st August, with a deadline of 30th June. It is possible to change your place from part-time to full-time at any time.

Everyone gets food at AKS. **At Seterbråten AKS we serve food 3 days a week, Monday, Wednesday and Friday.** We mainly offer bread or crisp bread and cold cuts, and we also have sliced fruit and vegetables. Once a week there is hot food. We take allergies and other food restrictions into account and offer alternatives or serve something that everyone can eat. **You**

**must send an extra lunch box on Tuesdays and Thursdays, then we will not serve food.**

We strongly encourage you to avoid sending cakes, snacks, sweets or sweet toppings. Sugar is not good for children's concentration or health.

Most of the communication between AKS and the home takes place with school messages (**Skolemelding**). It is important that everyone downloads this app on their phone. We send out registration for holidays and closed days on Skolemelding, with an absolute deadline for replying. **Due to staffing considerations, it is not possible for children who are not registered for holidays to be at AKS.** In Skolemelding, you will also receive weekly schedules and other information from us.

If you have messages for us regarding picking up or sending your children home, we ask that this be sent to the base phone by 12:30, preferably by SMS.

We have 4 base telephones, base 1 has the number 90362774, base 2 has the number 95081080, base 3 has the number 95403522, and base 4 has the number 90401395.

There is a lot to do after the children have arrived at AKS at 13:00, so we cannot guarantee that the phone will be answered immediately. Therefore, it is good if we receive messages in advance, before 12:00, preferably as fixed messages that we write up on the lists of the children who are at AKS. If there are urgent messages, these can be given to the **AKS manager on telephone 90406932.**

All students have cloakroom space. It is important that they have a **change of clothes** and **outdoor clothes** that suit the season, and that you bring winter clothes home when the weather gets warmer. Indoor shoes are important, we use them inside and in the gymnasium. Remember to label all clothes and shoes with names!

Smartwatches and smartphones must be switched off in the bag, it is not allowed to use this on AKS. We cannot take any responsibility for electronic equipment or toys that have been brought from home. If the children need to get hold of their guardians, they can ask the staff to call from the base phone.

The school yard is the children's play area, and it is not permitted to drive into the school yard. This can create dangerous situations. Please use the parking spaces below the football pitch.

At the end of the day, we collect the pupils outside on the playground by building 1, so they can then be picked up there. Between 14:30 and 15:30 we are often on trips or have optional activities in several places inside and outside the school. Then it may take some time to find the children, but we always help you find them,

Conflicts occasionally arise between pupils. We resolve these as far as possible at AKS and notify the parents of all involved.

The activity school collaborates with FAU and participates in their meetings. We look forward to a good collaboration with all parents in the years to come!

With best regards,

Kristoffer Momrak, Leader, Seterbråten Activity School